

I. Project Actors

Technical board

The <u>technical board</u> is a body of the association CarbonFix which consists of experts from the fields of forestry, environmental protection, climate change and development cooperation.

The <u>technical board</u> of CarbonFix maintains the quality of the CarbonFix Standard, <u>pre-validates projects</u> and conducts sample <u>project</u> inspections.

Certification body

The <u>certification body</u> conducts the <u>certification</u> process, thus validates and verifies the information of a <u>project</u> according to the criteria of the CFS.

<u>Certification bodies</u> cannot certify projects where they have been involved as <u>project</u> <u>participants</u>.

The accreditation of certification bodies is defined in chapter 'F - Certification'.

CO₂-buyer

The <u>CO2-buyer</u> is any person or legal entity which purchased <u>CO2-certificates</u>.

Project Participants

Project developer

The project developer prepares the project information for the certification process and bears the liability towards the <u>CO2-buyer</u> and the CarbonFix association. He is the main contact of the project.

Owner of the land

... is any person or legal entity which holds the land title of a project area.

Owner of the timber

... is any person or legal entity which holds the timber user rights of a project area.

Owner of other resources

... is any person or legal entity which holds the user rights of other resources (including the use of carbon sequestration) of a <u>project area</u>.

Project financier

... is any person or legal entity which finances the project activities.

Project management

See definition of 'Management staff'.

Project Workforces

Management staff

The management staff coordinates and controls the project activities.

Working staff

Working staff is used as an umbrella term for employees, contractors and workers.

Employees

Employees are employed by the project management.

Contractors

<u>Contractors</u> are legal entities or individuals which signed working contracts with the project management.

Workers

Workers are individuals which are employed by a contractor.



II. Project Stakeholders

Projects stakeholders is an umbrella term for

- All project participants
- The project area responsible national or regional forest authority
- All national NGOs which are active in the field of sustainable forestry
- Indigenous people influenced by project activities
- Communities influenced by project activities



III. Project

Project

A <u>project</u> consists of <u>planting areas</u> with similar socioeconomic and ecological attributes and similar <u>impacts</u> to its socioeconomic and ecological environment.

Project start

The project start is the date when the planting of the first trees takes place.

Project activities

<u>Project activities</u> can be any kind of activity which is implemented to manage the project.

Impacts

The evaluation of impacts is judged by the certification body which certifies the project.



IV. Types of Areas



Project area

The project area includes the total area of a project.

A <u>project area</u> does not have to be one continuous area. It can also consist of several fragmented areas.

Nature conservation area

The <u>nature conservation area</u> is part of the <u>project area</u> and serves the ecological protection or management of fauna and flora in order to establish or re-establish the <u>natural ecosystem</u> of this area.

Planting area

The <u>planting area</u> is the part of the <u>project area</u> where tree planting activities take place.

Planting area (eligible)

The <u>eligible planting area</u> is the part of the <u>planting area</u> which is analysed as 'eligible' according to the CFS criteria (see chapter 'A - 01 Eligibility').

The <u>eligible planting area</u> represents the sum of all eligible areas of the <u>management</u> <u>units</u>.

Planting area (non-eligible)

Non-eligible planting area is land which is being planted, but does not fall under the eligibility criteria outlined by chapter 'A - 01 Eligibility'.

Management Unit (MU)

A <u>management unit</u> is a distinct part of the <u>planting area</u> with homogeneous characteristics.



Natural ecosystem

The natural ecosystem is a unit of plants, animals, water and soil which would have occurred on the area in case of no human intervention.



V. Certificates

CO₂-certificates

<u>CO2-certificates</u> is used as an umbrella term for <u>VERs</u> and <u>VERtutures</u> from <u>projects</u> that are <u>certified</u> according to the CarbonFix Standard.

<u>CO2-certificates</u> have the unit of 1 metric ton CO2-equivalent (abbreviated: tCO2)

<u>CO2-certificates</u> are valid perpetually, as <u>projects</u> under the CFS are designed to create a sustainable carbon stock.

VERfutures

Verified Emission Reduction futures (VERfutures) are ex-ante CO2-certificates which have been validated by a certification body.

VERs

Verified Emission Reductions (VERs) are ex-post <u>CO2-certificates</u> which have been verified by a certification body.

Year of delivery

The year of delivery is defined as the year when the amount of <u>future CO₂-fixation</u> is being fully sequestrated by the trees. See also chapter 'C - 06 CO₂-fixation'.



VI. CO₂-calculation

Net CO2-fixation, Baseline, Leakage, Project emissions See chapter 'C - 06 CO2-fixation'

Present CO2-fixation, Future CO2-fixation See chapter 'C - 06 CO2-fixation'

CO₂-fixation

<u>CO2-fixation</u> is used as umbrella term for the <u>present CO2-fixation</u> and the <u>future CO2-fixation</u>.

Equilibrium stand volume, Mean stand volume

See chapter 'C - 06 CO2-fixation'



VII. Certification

Pre-validation

See chapter 'E - Process to Pre-Validation'

Certification

<u>Certification</u> is used as an umbrella term for the process of <u>validation</u> and <u>verification</u> by a third party <u>certification body</u>.

Validation

The <u>validation</u> confirms in a prospective way if a <u>project</u> meets the criteria of a standard. This includes the determined amount of <u>VERfutures</u>.

Verification

The <u>verification</u> confirms in a retrospective way if a <u>project</u> has met the criteria of a standard. This includes the measured amount of <u>VERs</u>.

Certification body

<u>Certification bodies</u> are organisations which show sufficient qualifications to <u>validate</u> and <u>verify</u> a <u>project</u> according to the criteria of the CarbonFix Standard.

The CFS admits as certification bodies, all organisations accredited by the

- UN climate secretariat as <u>DOE</u> of sector 14 (afforestation / reforestation), or
- FSC under the scope of worldwide 'Forest Management'.

For contact details of the <u>certification bodies</u> - see www.CarbonFix.info/Certifiers

Corrective Action Requests (CAR)

With CARs, the <u>technical board</u> or the <u>certification body</u> demands the <u>project</u> <u>developer</u> to improve its <u>project documentation</u> in order to give better evidence on acting in compliance to the criteria of the CFS.

DOEs

DOEs (Designated Operational Entities) are accredited <u>certification bodies</u> of the UN climate secretariat – http://cdm.unfccc.int/DOE/list/index.html



VIII. Others

Buffer

The buffer holds back 30% of all <u>CO2-certificates</u> to ensure in case of a <u>projects</u> exclusion that the <u>CO2-certificates</u> which already have been assigned to a <u>CO2-buyer</u> are being compensated and therefore do not loose their validity. For more information see chapter 'H - CFS buffer'.

ClimateProjects

The <u>ClimateProjects</u> platform is an online application that enables climate projects to present themselves. CarbonFix requires <u>projects</u> to use this platform. The process of <u>pre-validation</u> and <u>certification</u> is also done over this platform.

The platform is free of charge. For more information see www.ClimateProjects.info

CO₂-registry

The <u>CO2-registry</u> of a <u>project</u> is a list of all sales of <u>CO2-certificates</u> from a <u>project</u>. For more information see chapter 'K - Sales & Retirement'.

General Terms & Conditions

The General Terms & Conditions outline the rules and obligations that apply for working with the CarbonFix Standard.

They can be downloaded under www.CarbonFix.info/Documents

Land-use classes

Land-use classes are areas with homogametic patterns on their ecological features as well as their land-use. Examples of <u>land-use classes</u>: agriculture land, wetland, forest, shrubland, grassland

Project documents

<u>Project documents</u> are documents which describe how the project meets the different criteria of the standard. To streamline this documentation, CarbonFix provides templates under www.CarbonFix.info/Documents

Within the <u>ClimateProjects</u> system these filled-in templates must be uploaded. The system will merge the documents to one large Project Design Document (PDD).

Project information

<u>Project information</u> includes besides the <u>project documents</u> any other material about the <u>project</u> (pictures, comments from the public, maps, etc.).



Form Factor

The <u>form factor</u> of a tree represents the fraction of the tree volume to the volume of a cylinder with the same diameter at breast height (1.3 m above ground).



Wet-to-Dry ratio

The quotient between fresh and dry non-woody biomass determines the <u>Wet-to-Dry ratio</u>.



Wet-to-Dry ratio



= Dry non-woody biomass / Wet non-woody biomass = 1 / 2 = 0.5



Biomass Expansion Factor (BEF), Root-to-Shoot ratio

The following graph shows how the <u>BEF</u> and <u>Root-to-Shoot ratio</u> are determined by the ratio of different parts of the tree.

